NBS AUTOMATIC TUITION PAYMENT AGREEMENT

Agreement No.

Disc_20th

Attach Voided Check Here — Must Match Name In Section 2.

1. Institution and Student Information

Institution Name: KCTCS - SOUTHCENTRAL KY COMMUNITY & TECHNICAL COLLEGE

Please select only one: ❒ *Fall - 09568* ❒ Spring - 09569 ❒ Summer - 0G323 ❒ Past Due - 0G324

Student ID Number

Student Name — Last Name — First Name

Student's E-mail Address

If you provide an e-mail address, some correspondence received from NBS may come via e-mail.

2. Payer/Responsible Party Information

To be completed by the person responsible for making payments. This person MUST be an authorized signer on the account listed in Section 3 below.

Name — First Name — Last Name

Address

City — State — Zip

Daytime Phone — Area Code — Ext.

Evening Phone — Area Code

E-mail Address

If you provide an e-mail address, some correspondence received from NBS may come via e-mail.

NBS ACCESS CODE

To protect your privacy, create your own NBS Access Code, which is like a password. Your access code must be 4-10 characters long, alpha and/or numeric, and should be easy for you to remember. You are required to verify your access code when calling NBS or viewing agreement information online through My FACTS Account at www.factsmgt.com.

If an NBS Access Code is not provided, one will be randomly assigned to your NBS agreement and included in your confirmation letter.

Additional Authorized Party(s)

(Optional)

First Name — Last Name

First Name — Last Name

When requesting information, NBS will verify the Additional Authorized Party's identity by asking for his/her name and the NBS Access Code, as provided above.

The Responsible Party names the person(s) listed as an Additional Authorized Party(s), who may inquire about all agreement information and make changes to the agreement on behalf of the Responsible Party. The Responsible Party agrees that the Additional Authorized Party(s) may take any action with reference to the agreement as could be taken by the Responsible Party, except changing the name of the Additional Authorized Party(s) or NBS Access Code The Responsible Party agrees to be bound by any actions taken by the Additional Authorized Party(s) pursuant to the authority hereby granted.

3. Payment Information

A. BANK PAYMENT INFORMATION ONLY

Payments should be made from: *(Select only one)*

❒ Checking Account OR ❒ Savings Account*

NOTE: If an account is not selected, Checking Account will be used.

Bank Name

Bank Routing #

Account #

(To be debited for both monthly payments and fees.)

City

State — Bank Phone Number

- OR -

B. CREDIT CARD PAYMENT INFORMATION ONLY

Type: ❒ VISA ❒ MasterCard ❒ Discover ❒ American Express

(Debit card transactions may be returned unpaid due to daily limit restrictions imposed by your bank.)

Credit Card Number

Expiration Date — Month — Year

FOR **CHECKING** ACCOUNTS: Attach a voided check. No deposit slips please.

FOR **SAVINGS** ACCOUNTS: Provide savings account number.

4. Amount To Be Paid Through NBS

Payment Date: 20th of the month

Month of First Payment

Total Amount Budgeted through NBS $, .

Number of Payments

Amount of Each Payment $, .

Enrollment Fee Information: *The $25 per semester or $45 per annual nonrefundable enrollment fee will be automatically deducted* ***within*** *14 days of this agreement being posted to the NBS system.*

Payments and Returned Payments: *Should a payment be returned, it will be reattempted on the 5th of the following month, and a $30 returned payment fee will be assessed.*

5. Authorization

(X) _____ Signature required by person who is an authorized signer on the account listed in Section 3 above.

/ / Date

(X) _____ Printed name of person who has signed this agreement

By signing this Agreement, I agree to be the Responsible Party, whether or not named as the Responsible Party in Section 2 above. I accept and agree to be bound by the terms and conditions contained within this NBS Automatic Tuition Payment Agreement and authorize NBS to initiate debit or charge entries to the account listed or any subsequent account provided. In the event that I am not the Responsible Party named in Section 2, then I shall be deemed to be the Responsible Party for all purposes under this Agreement and accept any NBS Access Code or Additional Authorized Party(s) on the Agreement.

PLEASE RETURN THIS FORM DIRECTLY TO THE SOUTHCENTRAL KY COMMUNITY & TECHNICAL COLLEGE CASHIER'S OFFICE, 1845 LOOP DRIVE, BOWLING GREEN, KY 42101 AT LEAST 30 DAYS PRIOR TO THE FIRST PAYMENT DATE

AUTHORIZATION: Nelnet Business Solutions, Inc. (NBS), Lincoln, Nebraska (formerly FACTS) has contracted with Southcentral KY Community & Technical College (Institution) to act as its agent for the collection of tuition and/or fees. **As the Responsible Party whose signature appears on this agreement, you accept and agree to be bound by the agreement's terms and conditions until the total amount owed is paid in full. Additionally, you authorize NBS to initiate debit or charge entries to the account provided or any subsequent account provided.** Your authorization will terminate when the total balance due has been paid (including fees, unless waived).

ENROLLMENT FEE: The $25 per semester $45 per annual nonrefundable enrollment fee will be automatically deducted from the account provided within 14 days of the agreement being posted to the NBS system. The nonrefundable enrollment fee is based upon the number of payments selected for each NBS agreement period. If any fees are returned, they will be reattempted. Fees are subject to change in future academic terms.

RETURNED PAYMENT FEE: If a payment is returned, a $30 returned payment fee will be automatically deducted from the account provided. A returned payment fee will be assessed for each payment attempt that is returned. Fees are subject to change in future academic terms.

PAYMENT METHOD: If you wish to change from a checking or savings account to a credit card, or vice versa, you will need to complete a new agreement and an additional nonrefundable enrollment fee will be automatically assessed.

PAYMENT DATE: If your payment date falls on a weekend or a banking holiday observed by the Federal Reserve, the payment will be attempted on the next business day.Although NBS specifies the date each payment will occur, your financial institution determines the time of day the payment is debited to the account.

CUSTODIAL ACCOUNT: NBS does not guarantee any payments it does not collect from you. Collected funds shall be held by NBS as your agent until remitted to the Institution. Depending upon the Institution's policy, payments returned by your financial institution will be automatically reattempted. Refunds of any money paid to NBS, except for any applicable NBS fees, will be handled by the Institution according to its refund policy. Interest earned on custodial funds is payable to NBS.

CHANGES TO AGREEMENTS:

A. You may make changes to the information you provided in this agreement by contacting the Institution. The timely application of changes depends on when they are received by NBS; NBS may refuse to apply changes prior to the next scheduled payment date if NBS determines, for whatever reason, that it does not have sufficient time to act on them. In the event that you authorize additional services from the Institution, or in the event that additional fees are assessed by the Institution in accordance with its policies, you understand that the total balance due and/or payment amount will change. You agree that your authorization of any such change shall constitute your authorization to change the payment amount, and/or to continue payments until the total balance due is paid in full. **If you, as the Responsible Party, are not the student, you authorize the student to make changes to his or her schedule or activities and agree to be bound by any such changes.** You do not require NBS or the Institution to send advance notice of any adjustments resulting from any such changed authorization, which includes any reduction in the balance due and/or payment as a result of financial aid, or any other similar cause. However, a copy of any such changed authorization is to be provided to you by the Institution.

B. If there will be any change in the preauthorized payment amount other than a change made by you, as described above, the Institution will give you notice of such changed payment amount at least ten (10) days in advance of the next scheduled payment.

C. You may revoke your authorization by sending NBS a signed, written notification or an e-mail; upon receipt, NBS will immediately terminate your agreement. However, terminating your agreement with NBS in no way affects your obligation to pay the Institution, and you will be charged another nonrefundable enrollment fee if you need to begin a new agreement.

CONFIRMATION: Any and all inconsistencies in the information provided will be resolved in the confirmation notification sent to you from NBS. Changes made by the Institution that are received by NBS before the notification is sent may also be included. In either event, the confirmation notification shall be controlling.

DISCOVERY OF SUSPECTED ERRORS: If you discover what you believe to be an error made by NBS, you must report the suspected error to NBS immediately. NBS must hear from you no later than sixty (60) days after the suspected error occurred. This obligates you to timely review of your bank statements and a timely response to company letters, e-mails, or phone calls. It is your responsibility to report suspected errors as soon as possible.

GOVERNING LAW: You acknowledge that the origination of ACH transactions to your account must comply with the provisions of U.S. law. This agreement shall be governed by the laws of the State of Nebraska. The District Court of Lancaster County, Nebraska shall be the sole venue for filing any action. This agreement should in no way be construed to be a lender-borrower agreement between NBS and the Institution or NBS and you.

PRIVACY POLICY: Data collected and stored by NBS pursuant to this Agreement is governed by the Institution's privacy policy. This data will not be used by NBS in any manner not approved by the Institution unless required by law (for example, a court order or subpoena). Access to the data shall be restricted to authorized associates and shall be used only for the purpose of providing service to you or the Institution. NBS maintains physical, procedural, and electronic safeguards to protect data from being accessed by unauthorized third parties. NBS' privacy policy will govern use of your information only in the event that you request additional services directly from NBS or its affiliates.